

Departments on campus accept credit card payments either once, occasionally, or on a daily basis. It is important that we protect the privacy of this data, as well as maintain compliance with the Payment Card Industry standards and the Graham Leach Bliley Act.

Use of credit cards at The University of Akron (The University) is governed by university rule 3359-03-06 which is available at <https://www.uakron.edu/ogc/UniversityRules/university-rules-by-number.dot>

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The University of Akron

Office of the Associate Vice President/Controller 860 Twd( 6230 289 )19.557-EM /40Body

4. Cash/credit control procedures for the department which comply with the Cash/Credit Control Policy are to be in place prior to approval of the application. This includes safeguarding the equipment, storage of credit card information, and access to web-based applications.
5. Upon return of Credit Card Merchant Application and other appropriate information, the Office of Associate VP/Controller will review the information and contact the department to discuss options available based on volume, expense and frequency of need. A review of safeguards will also occur at this time.