

ASEC RESEARCH VIVARIUM EMERGENCY ACTION GUIDELINES

EVENT	WHAT YOU SHOULD DO
Upon request, an electronic copy of this Building's Emergency Action Plan (BEAP) can be provided. Please contact the University's Emergency Management Coord. at 330-972-2633 to request a copy.	Call University of Akron Police Department (UAPD) at 330-972-2911 Be prepared to share: - x Type of emergency - x Location (building and room number) - x Your name - x Stay on the phone if possible During a fire or if the elevators are inoperable, have people in wheelchairs move to the closest stairwell and call UAPD to let them know their location and if they need help. City of Akron Emergency Services (Police, Fire/EMS) can be contacted by dialing 911 from a cell phone or Microsoft Teams phone.
Fire	Immediately stop what you are doing. Pull closest fire alarm pull station. If trained on how to use a portable fire extinguisher, you may try to extinguish the fire. Exit the area using closest exit. (Do not use elevators.) Report to your designated evacuation rally point. ¾ Rally Point 1: On Memorial Bridge near Crouse Hall Remain at the Rally Point until given the all clear to re-enter the building.
Medical Emergency	Provide the following information to the dispatcher: your name, type of emergency, location of the victim(s), condition of the victim(s), any dangerous conditions. Clear the area and have someone monitor the injured person until EMS arrives. Comfort and reassure injured person. ¾ An AED is located in 1st Flr Hallway across from men's restroom
Large Chemical Spill Occurring Inside a Lab	Evacuate the lab and call UAPD to notify dispatch about the incident. Isolate the lab and prevent people from entering. If chemical exposure occurs, locate a safety shower in a safe location and begin flushing the exposed person for at least 15 minutes or until first responders give other instructions.
Hazardous Materials Incident Occurring Outside of Building	Upon notification, close and shut doors, windows. Report to an inside shelter location: ¾ Lower-Level Shelter Location: 1st Flr Central hallway by break room ¾ Upper-Level Shelter Location: 3rd Flr hallway Stay in the shelter until given all clear.
Bomb Threat	Write down or electronically save the threat. Report anything suspicious to responding UAPD or EOHS personnel. If ordered to evacuate the building and notice anything out of the ordinary or suspicious, make sure to inform UAPD. Be sure to take all important belongings (purses, wallets, medication, briefcases, etc.) with you when exiting because reentry to the building might not be possible for several hours.
Active Shooter / Violent Incident	RUN - If you are able to escape from the building then do so. Encourage others to leave with you, but do not allow them to slow you down. Don't stop until you are in a safe place! Notify UAPD once you are in a safe location. HIDE - If escape is not possible, find a good place to hide, lock and barricade the door. - If escape is possible, try to hide in a safe place (e.g., under a desk, in a room with a door that can be locked).
Follow the RUN HIDE FIGHT concepts	