



The full size image will load and you'll have a number of controls to modify this image:

File Settings – This dropdown will allow you to compress an image with a new format – including jpg and webp. Using these formats will produce a smaller file size, though some loss of image resolution can occur.

Image size – You can resize the image to better fit on your page and/or crop the image to better fit on the page. Resizing or cropping the image will update the scale so you can see how much this changed.

Transform – You can rotate your image (enter the degrees) or flip (mirror) the image left to right. You can also adjust the color by switching this to grayscale or adjusting the color values (bright, hue,sat).

There is no undo option, but if you make a mistake you can close the window without saving to reset your changes and try again. If you are satisfied with the changes, click on Save to apply them – then Save/Publish the image.

(Now it's art!)

Note: It is helpful to download a copy of the image to your computer before starting – especially if you are new to image editing.